

TOWN BOARD MEETING, January 16, 2024 – 6:00 P.M.

PRESENT: Town Chair Dick Green, Supervisors Eric Olson, Faith Schuck, Melanie Miller and Clerk/Treasurer Maria Hougan.

ABSENT:

Supervisor Larry Schuller

OTHERS PRESENT:

James Hanson, 2602 Iverson Rd.

CALL TO ORDER

Chair Green called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT: The Board listens to residents speak on any issue (three-minute time limit)

Any item listed on the agenda is subject for action.

CONSENT AGENDA: *Items listed under consent agenda will be approved in one motion without discussion unless any Board member requests that an item(s) be removed for individual discussion. That item then can be considered at an appropriate time during the Board's regular order of business.*

1. Approval of minutes of the January 2, 2024 Town Board meeting.
2. Approval of the check register dated January 16, 2024.
3. Approval of an Operator's License for: (*Background check completed, no issues found, approval is recommended*)
 - Audra Hoops, 583 Albion Rd, BP Golden Oil
4. Approval of the return of driveway damage deposit(s) for: (*Public works inspected, no issues found, approval recommended*)
 - John Kinder, 2345 Williams Point Dr.
 - Chris & Debra Weis, 2057 Skyline Dr.
 - Brad Jackson/Susan Schadewald, 2005 Skaalen Rd.
 - Rita Crawford, 2673 W Star Rd

Motion by Supervisor Miller, second by Sup, Schuck, to approve the consent agenda item as listed. Motion carries 4-0.

BUSINESS.

Discussion and possible action regarding assigning Board members to review projects from America Rescue Plan Act (ARPA) funds list, and to rate the projects from most needed to least needed.

Chair Green reported out. He would like the Board to review the list of items as discussed from the previous meeting and rate them from 1-11 with #11 being the most desired item and item #1 being the least desired item. A discussion followed. It was noted the gravel road item on the list should be listed as paving gravel roads, and the well item was to mean drilling of a new well due to very high nitrates in the water. The Board then rated the items. The Clerk tallied the ratings and the three highest rating were as follows, road repair as #1, Spring Rd bridge repair as #2, and Insulation of the garage and sheds being #3. There will be approximately \$275,000 in America Rescue Funds left to work with. The funds should be utilized by December 31, 2024. The next step will be getting quotes and determining which road(s) to repair. No action taken.

Discussion of Public Works projects and duties.

Chair Green reported out. The town had approximately 18-19 inches of snow over the period of a few days. The snow was wet and heavy. Chains were put on the plow trucks and they got stuck several times. This created some back ups as the other employees had to stop plowing to pull them out. Former employee Jim Alme came in to assist on Saturday. There were complications due to the drifting, etc. They tended to some special requests for plowing due to a resident coming home from the hospital and needed to have their road plowed to enable them to get to their home. They also needed plowing again due to the home health nurse visiting. The arrow sign has been corrected going into the industrial park.

Clerks report of projects and duties.

Clerk Hougan reported out it is a very busy time in the office. Tax collecting, dog licensing, preparing for the final audit, tax reporting to include payroll, W-2's, 1096, W-3 reporting, W-7 reporting, 1099's, bank reconciliation, WRS reconciliation, and many other daily duties. There has been a staff shortage, and it's very difficult to be short of help in the office, especially this time of year.

Discussion on items to be placed on the next and / or future agenda:

- Future item as needed: Update/direction from Board to Plan Comm on Comp Plan
- February 20 Town Board meeting and office staff employee evaluation
- Dane County Ordinance Amendment Re: Conditional Use Permits and Rezones

PLAN COMMISSION REPORT (Reports will generally only be reported upon after the Plan Commission has met between Town Board meetings; unless there is additional information to report).

The Plan Commission did not meet, there was nothing to report at this time.

REPORTS

The Board reviewed the reports included in the packet.

CORRESPONDENCE

The Board reviewed the correspondence included in the packet.

ADJOURNMENT

Motion by Supervisor Olson, second by Sup. Miller, to adjourn at 6:52 p.m. Motion carried unanimously.

Respectively Submitted,
Maria "Pili" Hougan
Clerk/Treasurer

Note: These minutes are not considered official until acted upon at a future meeting, and, therefore, are subject to revision.